



STUDY ROOM RESERVATION FORM

Requesting Student: _____	Date Needed _____
UH ID# (HA0...) _____	Time Requested START _____ END _____
Email: _____	min. 1 hr max. 2 hrs
Phone: _____	Destination Room:
Group Members (PRINT LEGIBLY)	Sign In
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____
6) _____	_____
7) _____	_____
8) _____	_____

<input type="checkbox"/> 129K - Area 1 (Minimum 3 students) <input type="checkbox"/> 129K - Area 2 (Minimum 3 students) <input type="checkbox"/> 129K - Area 3 (Minimum 5 students)	Equipment checked out: Equipment returned: <input type="checkbox"/> Markers <input type="checkbox"/> Markers <input type="checkbox"/> USB Keyboard <input type="checkbox"/> USB Keyboard <input type="checkbox"/> USB Mouse <input type="checkbox"/> USB Mouse
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STUDY ROOM RULES

- No food and/or drinks.
- Equipment is for academic use **ONLY**. No movies and/or games are allowed on the displays.
- Reservations will be held for 15 minutes.
- The study rooms at the Engineering Computing Center are for use by currently enrolled Engineering students **ONLY**.
- Study rooms are available on a first come -first serve basis. However, a reservation can be made ahead of time.
- All members of your group must be present and signed in before access to the study room is given.
- **Requesting party is responsible** for damage or misuse of any requested equipment.